

A tuition-free, open enrollment, K-8 charter school for the students and families of Memphis.

OUR MISSION Through rigorous academics, high-quality instruction, and character development Memphis Merit Academy Charter School educates all students in kindergarten through eighth grade for success in high school, college, and life.				
Annual Board Retreat Agenda-Saturday, September 21, 2019, 8:30-1:00PM				
Time	Focus	Guiding Questions	Objective	Material
8:30-8:40AM	Breakfast Snack, Sign, Retrieve Handouts	Are you ready for a full day of creating educational equity?		Continental Breakfast Setup
8:40-8:50AM	Welcome, Overview, Logistics, and Scope	How will the day work?	Articulate the three requirements of a charter school board to an authorizer.	
8:50-9:50AM	Governance, Bylaws, & Conflict of Interest Policy	How will our governance structure ensure the school will be an educational and operational success?	Describe how the board will evaluate the success of the school, the school leader, and its own performance.	Board Policies
9:00-9:15AM	Mission, Vision, and Philosophy	<ul style="list-style-type: none"> • How do we communicate our mission and vision to stakeholders? • What is the rationale for our mission, vision, and philosophy? • How does our school mission and vision align with our core 5 core beliefs? 	Articulate Mission and Vision to stakeholders.	
9:15-9:45AM	Parkway Village and Oakhaven Community Need & Enrollment Summary	<ul style="list-style-type: none"> • What are the needs existing in Parkway Village and Oakhaven? • How do we communicate our community need to stakeholders (community, authorizer)? • How does our mission align with our community need? • Who will we educate? • What is the performance of schools in the surrounding community? 	Identify and articulate rationale for MMA in 38118.	
9:45-9:50AM	Break			

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Section 1: Academics				
9:50-10:20AM	School Mission and Goals	<ul style="list-style-type: none"> • How does our school mission and goals align with the authorizer? • How will we measure student success? • How does our school align with the purposes of a charter school? 	<ul style="list-style-type: none"> • Describe how the mission and vision addresses SCS initiatives/priorities. • Describe the composition of our school goals. • Describe how the mission and vision of this school will meet the prescribed purposes for charter schools found in TCA 43-13-102. 	<ul style="list-style-type: none"> • Current goals and priorities
10:20-10:55 AM	Academic Focus and Plan Academic Standards Assessments Special Populations and At-Risk Students School Culture and Discipline Enrollment and Recruitment Community Involvement and Parent Engagement	<ul style="list-style-type: none"> • How are we measuring up on current data? • What is the academic focus of the school? • How was it determined? • How does it align to our mission? • What standards will our students be held accountable to? • What assessments will our students take? • Why will our students take these assessments? • How does this align to our mission? • What are the special populations at MMA? • How will Memphis Merit Academy serve students with special needs? ELL? At-Risk? • How does this align to our mission? • What is the school culture at MMA? • How will MMA promote a positive academic environment and reinforce our mission, goals, and objectives? 	<ul style="list-style-type: none"> • Describe the academic focus of the school. • Describe the most important characteristics of the plan. • Explain why the instructional strategies are well-suited for the targeted student population. • Understand MMA must take the same State-mandated assessments as students in other public schools. • Understand the composition and rationale of MMA's assessment portfolio. • Explain how the school collects data, analyzes and communicates with our stakeholders. • Explain how Memphis Merit Academy will educate ALL students. • Describe the school culture at MMA. • Describe the philosophy and practices of student discipline. • Describe MMA's plan to recruit and enroll students. 	<ul style="list-style-type: none"> • Review of STEP data and NWEA data • Goals for assessments • Review cultural data for MMA • AAC Tracker

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		<ul style="list-style-type: none"> • What is MMA’s plan for recruiting and enrolling students? • How does MMA plan to build parent and community demand for the school? 	<ul style="list-style-type: none"> • Describe how MMA will build community support. 	
SECTION 2: Governance & Operations - Lunch Served @ 11:30AM Working lunch begins at 11:45AM				
10:55-12:00	Board Self Assessment & Action Planning and Curation of Board Scope and Sequence	<ul style="list-style-type: none"> • How are we doing as a board of directors? • What are areas for us to improve? • How will our governance structure ensure the school will be an educational and operational success? 	<ul style="list-style-type: none"> • Evaluate current status of performance • as a governing board. • Develop plan of action for improvement and continued work 	
12:00-12:15 PM	Board Calendar and Committee Calendar review	<ul style="list-style-type: none"> • How does the board meet to oversee our program? • How does the annual academic calendar and daily schedule reflect the needs of the academic program? 	<ul style="list-style-type: none"> • Committee Meetings and Board Meetings • Explain how the annual academic calendar/daily schedule reflects the needs of the academic program. • Understand a Day in the Life of a teacher and student. 	
Section 3: Finances				
12:15-12:45-PM	Finances	<ul style="list-style-type: none"> • How will MMA budget to ensure we deliver on our mission? • How are we performing financially? 	<ul style="list-style-type: none"> • Describe broadly practices used to create our budget. • Describe partnership with EdTec. 	
Final Questions, Next Steps, and Closure				
12:45-1:00P M	Closure	<ul style="list-style-type: none"> • What questions do you still have? • Gratitude 	<ul style="list-style-type: none"> • Communicate any remaining needs 	Exchange numbers with a colleague