



Memphis Merit Academy
AGENDA
August 8.20.2020 Board Meeting

Date and Time

Thursday, August 20, 2020 at 5:30PM

Location

Memphis Merit Academy Charter School
via is inviting you to a scheduled Zoom meeting.

Topic: Memphis Merit Academy Board Meeting

Join Zoom Meeting

<https://memphismeritacademy-org.zoom.us/j/5122515257>

Meeting ID: 512 251 5257

One tap mobile

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PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

	Purpose	Presenter	Time
I. Opening Items			5:30PM
A. Record Attendance and Guests		B. Schmiedicke	
Roll call attendance:			
Schmiedicke, Brad- Present			
Allen, Angelia-Present			
Moore, Melissa - Present			
Mcbride, Aurelia- Present			
Prophet, Talunja- Present			
B. Call to Order		B. Schmiedicke	
Meeting called to order at 5:45PM			
II. Public Comment			
A. Public Comment			
No public comments			
B. Welcome			
Welcome given by Ms. Lakenna Booker HOS and B. Schmeidicke- Board Chair			
III. Agenda			
A. Approval of Agenda	VOTE	B. Schmiedicke	
T.Prophet move and approve agenda			
Allen second approval of agenda			
B. Approval of 6.18.2020 Meeting Minutes	VOTE		
T. Prophet move and approve minutes from 6.18.2020			



Allen second approval of minutes from 6.18.2020

- C. Presentation of Y0/Y1 Financials in Review **DISCUSS** N. Rab

Next steps:

1. Engage with banks to apply for school credit card
2. Continue to assess fiscal impact of COVID-19 on FY21 planning and instruction
3. Finalize Phase II buildout plan for July 2021

Discussion: What are concerns during COVID-19 (Brad)

Allen-Uncertainty with finances, the traditional ways of managing from a financial lens has been disrupted

Nida- Uncertainty around BEP funding, it has marginally increased but there is talk of the economy performance and the impact it has on funding

Booker- Uncertainty with BEP diminished this morning when we received the BEP allocation sheet from SCS. Credit for having more students for the next few months based on enrollment formula

Construction buildout is also a concern due to uncertainty with distance learning and/or in-person learning. There is a need to prepare for two school models until COVID pandemic comes to a resolve.

Potential cost- hotspots for families due to internet issues

Personnel cost due to the need for subs in response to distance learning

McCline- Uncertainty with scholar recruitment and what it means if we hold off returning to school even if SCS

- D. Acceptance of Y0/Y1 Financials **VOTE** B. Schmiedicke

Allen motion to accept the financials

Moore second to accept the financial statement

Roll Call Vote

Schmiedicke, B.- accept

Allen, A.-accept

McBride, A.-accept

Moore, M.-accept

Prophet, T.-accept

Financials approved with majority vote

- E. **Approval Updated Staff Handbook, Family Handbooks** **VOTE** B. Schmiedicke

- a. Updated [Staff Handbook](#) **VOTE**

Discussion: L. Booker- Conferred with Ross and Yerger to review the Staff Handbook based on current times to include Staff Re-entry due to COVID-19

McBride motion to approve Staff Handbook, Family Handbook, and Attendance Policy by A. McBride

T. Prophet second the motion to approve changes to policies

Roll Call Vote

Schmiedicke, B.-yes

Allen, A.-Yes

McBride, A.-Yes

Moore, M.-Yes

Prophet, T.-Yes

- b. Updated [Family Handbook](#)

Discussion: Updated to reflect online learning and expanded attendance policy due to COVID-19 and a shift to distance learning.

Roll Call Vote

Schmiedicke, B.-Yes

Allen, A.-Yes

McBride, A.-Yes

Moore, M.-Yes

Prophet, T.-Yes

- c. Updated [Attendance Policy \(COVID-19 Response\)](#)

Discussion:

L. Booker- Attendance policy updated to reflect two ways of going to school POL (Online) and PSS (complete the work on Seesaw). The rationale is that there are virtual childcare sites, however, families need the flexibility to complete the work after hours due to work life balance.



B. Schmiedicke- what does attendance look like in the online setting

L.Booker- about 80% of families are attending, we have roughly 30 students that are not as consistent as we would like for them to be. We are dialing down to the root cause and have purchased hotspots in response to family needs.

Roll Call Vote

Schmiedicke, B.-Yes

Allen, A.-Yes

McBride, A.-Yes

Moore, M.-Yes

Prophet, T.-Yes

Motion to approve the changes to Family Handbook, Staff Handbook, and Attendance Policy has been won by majority vote.

F. Head of School's Update DISCUSS L. Booker

Discussion of Fiscal Policy- Capitalization and Depreciation

Allen motion to approve changes to the fiscal policy to capitalize and depreciate all assets costing 5,000 or more

Schmiedicke seconds the motion to approve changes

Motion to remove the words "or \$10,000" from Capitalization and Depreciation section of the fiscal policy

Roll Call Vote

Schmiedicke, B.-Yes

Allen, A.-Yes

McBride, A.-Yes

Moore, M.-Yes

Prophet, T.-Yes

a. [COVID-19 School Re-entry Plans](#)

b. [Staff Re-entry](#)

c. [Governor's Update and Re-opening](#)

d. [Recruitment](#)

e. Development

DISCUSS

L. Booker

IV. Other Business (as needed)

A. Finance Committee Additional Updates DISCUSS A. Allen

- a. Upcoming Meeting Date
No update or upcoming meeting dates

B. Governance Committee Updates DISCUSS M. Moore

- a. Upcoming Meeting Date
Board on Track- 4 hour requirement and invites will be sent in the coming days
Board Retreat is Saturday, August 29,2020 (virtually from 8:30AM-5:00PM) and will consist of at least 1 of the hours for Board Training
Board recruitment is priority, we need to be active and committed, so if you know anybody- please send names and resumes to M. Moore or A. Mczbride

C. Academic Achievement Updates DISCUSS K. Gibbs

- a. Upcoming Meeting Date

D. Development Committee Updates DISCUSS T. Barnhill

- a. Upcoming Meeting Date

A. Adjourn Meeting

Motion to adjourn meeting by M. Moore

T. Prophet second to adjourn

Meeting adjourned at 6:57PM

* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain



an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.