



**Memphis Merit Academy  
04.15.2021 Board Meeting Minutes**

**Date and Time**

Thursday, April 15, 2021 at 5:30PM

**Location**

Memphis Merit Academy Charter School  
via is inviting you to a scheduled Zoom meeting.

**Topic:** Memphis Merit Academy Board Meeting

Join Zoom Meeting

<https://memphismeritacademy-org.zoom.us/j/5122515257>

Meeting ID: 512 251 5257

One tap mobile

+13126266799,,5122515257# US (Chicago)

+19292056099,,5122515257# US (New York)

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

	Purpose	Presenter	Time
<b>I. Opening Items</b>			
			<b>5:30PM</b>
A. Record Attendance and Guests			B. Schmiedicke
B. Call to Order			B. Schmiedicke
5:38 PM -meeting called to order.			
Roll includes: Brad (P), Melisa (P), Lashawn(P), Timorie (P), Tressa (P), Prophet (P)			
6:35 PM Joined bring us to quorum: Kacy Dixon (P), Angelia Allen (P)			
Public members: Tamika Kemmons-Ford (MMA, DSS), Betty Michell McCline (MMA, DoO), Nida Rab (Edtec)			

**II. Public Comment**

- A. Public Comment
- B. Welcome

**III. Agenda**

A. <b>Approval of Agenda</b>	<b>VOTE</b>	B. Schmiedicke
B. Approval of <a href="#">Meeting Minutes</a>	<b>VOTE</b>	B. Schmiedicke
C. Presentation of <a href="#">Monthly Financials in Review</a>	<b>DISCUSS</b>	N. Rab
Federal Government increase in Title I allocations upwards of 100K this year		
Reimbursement and distinct timeline presents challenges with recouping funds timely so there is a need to determine how to manage funds		
School fundraiser budget line decreased based on actuals		
Increase school office supply line due to COVID however savings in custodial supplies		
Cash flow shows a dip and spike in cash balance; \$430k is short of the projected \$470k; however SCS has not opened the reimbursement process and is still awaiting DOE to approve District budgets.		
D. Acceptance of Monthly Financials	<b>VOTE</b>	B. Schmiedicke



**E. Approval of 2021-2022 School Calendar**

**VOTE**

**B. Schmiedicke**

- a. [Draft MMA School Calendar](#)
- b. [SCS Approved Calendar](#)

Motion to approve: M. Moore

2nd motion: T. Belk

No objections.

Calendar approved.

**F. Bylaws Review**

**DISCUSS**

**B. Schmiedicke**

- a. [Review of Bylaws for Updates/Comments](#)

Most comments from the Governance committee review. The main change will be to change the quorum to 5 due to the trend of always having 5 voting directors at the meeting. We can have up to 15 board members. Current meetings give BODs time to review and the next meeting we will review and make changes to the bylaws for final review and approval. 1.2 and 1.3 the change of address in bylaws to reflect the school address 4775 American Way, Memphis, TN 38118. Address has been changed with the Secretary of State in response to the 990.

Founding board members have discussed current terms; we will redo the teams at the annual board retreat.

**G. Head of School's Update**

**DISCUSS**

**L. Booker**

- a. ESSER Updates
- b. COVID-19 School Re-entry Updates
  - i. Staff/Student testing
  - ii. Attendance
- c. [Enrollment Dashboard](#)
- d. Development
- e. Facilities Updates/Next Steps

1. Leadership Retreat- Leadership worked on upcoming priorities in response to MMA goals outlined in SCS Charter Application. Leadership has a responsibility to each priority based on 2020-21 school level problems.

Priorities include:

- Attendance
- Targeted Intervention
- Data Team
- Socioemotional Health
- Strategic Planning (Board Level)

Change in the Math block to be as responsive as the reading block from whole group to small group instruction. In response to COVID we changed to a 1.5 teaching model and do not think it is effective, we are going back to the 2 teacher model next year. We are adding a Dean of Academics and Dean of Culture in response to the identified problems that we face during the current year. We are building capacity to support teacher development.

2. MMA Assessment- overview of all school level assessments with details of the 2021-22 goals.
3. Kindergarten class last year were most impacted by learning loss and we are most intense around Summer Learning loss camp as a result of promotion in doubt- 1) attendance 2) overall academic achievement and 3) reading level.
4. Attendance has heavily impacted the school and are required to come to Summer Learning Loss camp(25 or more days)
5. We have started engaging with the Landlord to lease the other side of the building and we have reached out to Hope Credit Union for support with purchasing the facility.
6. Staffing- 100% retention with the exception of teachers impacted by licensure
7. One (1) COVID reporting for scholar exposure at home prior to today. We were notified this evening about a close contact at home and that brings us to two (2) total COVID reports. Our operational practices have allowed us the opportunity to remain open.

**IV. Other Business (as needed)**

- A. Finance Committee Additional Updates

**DISCUSS A. Allen**

- a. Upcoming Meeting Date

Successfully secured 35K of additional funding for Title I

Successfully opened the Pinnacle bank account and signed off on terms and conditions. We will work to transition from iBeria bank to Pinnacle in the coming weeks.

- B. Governance Committee Updates

**DISCUSS M. Moore**

- a. Upcoming Meeting Date



No discussion/comments.

C. Academic Achievement Updates

DISCUSS K. Gibbs

a. Upcoming Meeting Date

No discussion/comments.

D. Development Committee Updates

DISCUSS T. Barnhill

a. Upcoming Meeting Date

No discussion/comments.

**A. Adjourn Meeting**

Motion to adjourn: M. Moore

2nd by: t. Prophet

No objections.

Meeting adjourned at 6:51PM

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.