



**Memphis Merit Academy**  
**AGENDA**  
**09.16.21 Board Meeting**

**Date and Time**

Thursday September 16, 2021 at 5:30PM

**Location**

Memphis Merit Academy Charter School

Physical Location: 4775 American Way, Memphis, TN 38118

Virtual Stream of Meeting for COVID accommodations: <https://memphisméritacademy-org.zoom.us/j/5122515257>

**Topic:** Memphis Merit Academy Board Meeting

Join Zoom Meeting Available of live meeting for COVID-19 accommodations and physical location at 4775 American Way, Memphis, TN, 38118

<https://memphisméritacademy-org.zoom.us/j/5122515257> Meeting ID: 512 251 5257, One tap mobile, +13126266799,,5122515257# US (Chicago), +19292056099,,5122515257# US (New York)

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30PM</b>
<b>A. Record Attendance and Guests</b>		<b>V. Ragland</b>	
<b>Present:</b> A. Allen; A. McBride, L. Lester, T. Belk, V. Ragland, K. Dixon, T. Johnson			
<b>Absent:</b> D. Williams, T. Prophet, M. Moore, K. Gibbs			
<b>Guests:</b> L. Booker; B. McCline, B. Pitzer, B. Blosser			
<b>B. Call to Order</b>		<b>V. Ragland</b>	
at 5:45pm			
<b>II. Public Comment</b>			
A. Public Comment			
B. Welcome			
<b>III. Agenda</b>			
<b>A. Approval of Agenda</b>	<b>VOTE</b>	<b>V. Ragland</b>	
<b>Motion to approve agenda - Angelia Allen, seconded by LaShawn Lester</b>			
<b>B. Approval of <a href="#">Minutes from 8.28.21 Meeting</a></b>	<b>VOTE</b>	<b>V. Ragland</b>	
<b>Motion to approve minutes - Angelia Allen, seconded by Kacey Dixon</b>			
<b>C. Presentation of Monthly Financials -Edtec</b>			
<b>a. <a href="#">Year end Report</a></b>		<b>B. Blosser/L.Booker</b>	
Cash balance is good			
Accounts payable are low			
Goal is to have three months of payroll and 3 months of expenses on hand; close but not quite there			
ESSER 3.0 - pending SCS approval by the state; unable to budget for this money currently, must hold purchases			
Pyramid Peak visit - wanted to know where the money is going; going to instruction and being in front of the			
students			

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a) All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee... (ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii) As used in this subdivision (b) (1) (E): (a) "Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b) "Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.



- D. Acceptance of Monthly Financials** **VOTE**  
**Motion to approve financials - Motion made by Timorie Belk, seconded by Angelia Allen**  
**-approved by a roll call vote and all members approved**
- E. Facility Updates** **DISCUSS** L. Booker  
a. [4775 American Way LOI](#)  
**Initial offer made at \$2m; landlord countered at \$2.3 and to decrease due diligence period from 120 days to 60 days**  
**Plan to counter at \$2.1m with 120 day due diligence period**  
**60 day due diligence period would be feasible per Commercial Advisors; would not break the deal**  
**Landlord does not want to include HVAC repairs**  
**Working with Commercial Advisors - believe \$2.1m in comparable**  
**Additional leasee will likely be held to 1 year agreement - out in February 2023**  
**Projected closing date of November/December 2021**
- F. Conflict of Interest Statements & Code of Conduct** **DISCUSS** L. Booker  
a. Reminders  
**sent via email today**  
b. Deadline  
**Need COI completed by the end of next week**  
**Also need Board Training completed ASAP**
- G. HOS Report**  
a. Special Called Meeting- Lender RFP & Janitorial Services RFP  
**potentially needed in October, prior to our regularly scheduled meeting**  
b. [ESSER 3.0 Budget](#)  
c. Amendment for Janitorial RFP  
d. Lender RFP  
e. SCS Annual Site Visit  
**coming to assess where we are in relation to our goals; previous visits have been good**  
f. Enrollment Updates  
**slight dip in enrollment 227/240**  
**related to the want/need of families for virtual learning**  
**target 15 families interested in Kinder - to create a smaller kinder class**  
g. Construction Updates  
**occupancy has been received**  
**will begin moving 3rd grade students and STEM class to new facilities**  
h. COVID Re-entry & Management  
**4 cases school wide; staff and students**  
**previously at 16**  
**bi-weekly testing via Poplar Healthcare; second round done today**  
**as needed testing via school nurse**  
**nurse sees about 20 students per day; checking student, giving tests, etc.**  
**one Kinder teacher role still outstanding; covered by Ms. Pitzer**
- H. Adjourn Meeting**  
**Motion to adjourn by Lashawn Lester, seconded by Angelia Allen**  
**Meeting adjourned t 6:36pm**