



**Memphis Merit Academy
AGENDA
06.17.2021 Board Annual Meeting**

Date and Time

Thursday, June 17, 2021 at 5:30PM

Location

Memphis Merit Academy Charter School

Physical Location: 4775 American Way, Memphis, TN 38118

Virtual Stream of Meeting for COVID accommodations: <https://memphisméritacademy-org.zoom.us/j/5122515257>

Topic: Memphis Merit Academy Board Meeting

Join Zoom Meeting Available of live meeting for COVID-19 accommodations and physical location at 4775 American Way, Memphis, TN, 38118

<https://memphisméritacademy-org.zoom.us/j/5122515257>

Meeting ID: 512 251 5257

One tap mobile

+13126266799,,5122515257# US (Chicago)

+19292056099,,5122515257# US (New York)

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

	Purpose	Presenter	Time
I. Opening Items			5:30PM
A. Record Attendance and Guests			B. Schmiedicke
Present:			
Angelia Allen			
Tressa Johnson			
Aurelia McBride			
Kathy Gibbs			
Melisa Moore			
Lashawn Lester			
Lakenna Booker			
Public:			
Nida Rab, Edtec			
Brad, Edtec			
Betty Michelle McCline , MMA			
B. Call to Order			B. Schmiedicke
Angelia Allen by 5:37PM			
II. Public Comment			
A. Public Comment			



B. Welcome

III. Agenda

- A. **Approval of Agenda** **VOTE** B. Schmiedicke
Motion by Melisa, 2nd by Tressa
All in favor "Aye", let the record show no oppose
- B. **Approval of [6.7.21 Meeting Minutes](#)** **VOTE** B. Schmiedicke
Moved by Tressa, 2nd by Kathy
All in favor with "Aye", let the record show no oppose
- C. **Approval of [5.20.21 Meeting Minutes](#)** **VOTE** B. Schmiedicke
Moved by Melisa, 2nd by Aurelia
- D. Presentation of [Monthly Financials in Review](#) **DISCUSS** N. Rab
Donation from local funder in the amount of \$250K
Cost savings in the following areas:
 - Instructional Supplies and Materials-\$26K
 - Contracted Services-\$11K
 - Personnel- \$14KCharter School Growth Fund (CSGF) and Pyramid Peak (PP) have expressed interest in MMA looking at becoming a part of their portfolio through SEED funding. MMA will be eligible for SEED funding by next year as we approach the founding of the middle school. CSGF tapped into their partnership with PP to support funding MMA due to underfunding the school. Even though we expressed interest in Bridge funding, both foundations mentioned the need to be gifted funds to help MMA continue to be in a position to do the work.
- E. Acceptance of Monthly Financials **VOTE** B. Schmiedicke
Motion to approve financials- T. Jones, 2nd by T.
All in favor "Aye", let the record show no oppose
- F. **Bylaws and Policy Approvals** **VOTE** B. Schmiedicke
a. [Amendments to Articles of Incorporation & Bylaws](#)
Discussion: Change the address to be 4775 American Way, increase quorum to 5, amendments to the bylaws changed to a majority vote of the directors and a copy be given via mail and/or email within 7 days
Motion to approve- M. Moore, 2nd by K. Givvs
All in favor "Aye", let the record show no oppose
- G. Slate of Officers **DISCUSS/VOTE** B.Schmiedicke
a. Review of Nominations & Acceptances
Motion to approve the slate of nominees for board officers-M. Moore, 2nd by K. Gibbs
b. [MMA Slate of Officers 2021](#)
c. Approval of Officers
Vote for approval of slate- All in favor "I", let the record show no oppose
- H. **Approval of Contracts** **VOTE** B. Schmiedicke
a. [Head of School Contract](#)
Vote to amend the letter of the agreement to account for an annual increase and a performance base increase in salary under the contract and letter
Move to amend the letter of agreement for review -T. Johnson, 2nd by M. Moore
Move to approve pending the amendment- All in favor "I", Vote for approval of slate- All in favor "I", let the record show no oppose
b. [Sweetgrass Counseling Contract](#)- Socioemotional Learning
Student Support services for both staff and students for socioemotional learning
c. [Teach Like a Champion](#) - Instructional Leadership Team PD and whole school support
Leadership coaching for additional leaders 1) B. Pitzer 2) V. Jackson
d. [BES - Executive Coaching/LENS \(Leaders of Emerging Networks for Schools\)](#)
Executive Coaching for HOS and LENS program (Operations Development) for DOO
e. [Relay GSE - Instructional Leadership Program for 3 leaders - leadership pipeline](#)
Coaching and support for developing leaders within the school 1) T. Kemmons-Ford 2) C. Moore, 3) TBD
f. [GTG modifications](#)
Remove Relay Contract and move with a motion to approve all other contracts- M. Moore, 2nd by L. Lester
All in favor "Aye", let the record show no oppose
Motion to approve contingent upon receipt of the new contract with date on or after July 1, 2021- M. Moore, 2nd by K. Gibbs



All in favor "Aye", let the record show no oppose

- I. **Head of School's Update** DISCUSS **L. Booker**
 - a. ESSER Reimbursement Updates
 - b. CSP Audit Process DISCUSS **L. Booker**
 - i. Comments TDOE
 - c. Enrollment Dashboard
 - d. Development
 - e. Facilities Updates/Next Steps

IV. Other Business (as needed)

- A. Finance Committee Additional Updates DISCUSS A. Allen
 - a. Upcoming Meeting Date
- B. Governance Committee Updates DISCUSS M. Moore
 - a. Upcoming Meeting Date
Board training for Board Retreat in August
Potential Dates August 21st or 28th
Records show August 28th works for all parties
- C. Academic Achievement Updates DISCUSS K. Gibbs
 - a. Upcoming Meeting Date- Will send out communication for upcoming meeting dates for the Academic committee
 - b. Annual School Performance data report
 - c. Head of School Evaluation- mentioned above with approval and amendment
- D. Development Committee Updates DISCUSS T. Barnhill, L. Booker
 - a. Upcoming Meeting Date

A. Adjourn Meeting

* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.