

Memphis Merit Academy

Minutes

Board Meeting

Date and Time

Thursday, June 20, 2019, at 5:30 PM

Location

Burch, Porter, and Johnson
130 N. Court, Memphis, TN 38103

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Purpose

Presenter

Time

5:30 PM

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Schmiedicke called the meeting of the Board of Directors of Memphis Merit Academy Charter School to order on Thursday, June 20, 2019, at 5:46 PM at 130 N. Court, Memphis, TN 38103.

Board Members Present

A. Allen, B. Schmiedicke, M. Moore, K. Dixon, D. Williams, M. Welch, K. Gibbs

Board Members Not Present

J. Vuylsteke, A. Brumfield

Others Present

L. Booker, Head of School, and Betty McCline, V. Ragland, Senior Vice President Pinnacle Back, Office Leader, Pinnacle Financial Partners, and A. McBride, Esq., Nahon, Saharovich & Trotz.

C. Roll Call

It was determined that a quorum was present.

II. Public Comment

A. Public Comment

B. Welcome

III. Agenda

A. Approval of Agenda

VOTE

B. Schmiedicke

A. Allen made a motion to adopt the agenda.

M. Moore seconded the motion.

Discussion

The Board voted unanimously to approve the motion and table the nominations of officers and chairs. Currently without a permanent board chair, B. Schmiedicke will continue as board chair until the next meeting to bring on more board members.

B. Approval of Minutes

VOTE

B. Schmiedicke

Approval of Minutes from May 16, 2019.

M. Moore made a motion to approve the minutes.

K. Dixon seconded the motion.

Discussion

The Board voted unanimously to approve the May 16, 2019 minutes.

C. Acceptance of May Financials

VOTE

B. Schmiedicke

M. Moore made a motion to approve/accept the May Financials.

A. Allen seconded the motion.

Discussion

The Board VOTED unanimously to approve/accept the May Financials.

D. Approval of CPA Firm

VOTE

B. Schmiedicke

M. Moore moved to approve/accept The Marston Group as the CPA firm.

K. Gibbs second the motion.

Discussion

The Board VOTED unanimously to approve/accept The Marston Group.

E. Approval of 2019-2020 Board Calendar

VOTE

B. Schmiedicke

M. Moore made a motion to accept/approve the 2019-2020 Board Calendar.

A. Allen second the motion.

DISCUSSION

Board will meet every 3rd Thursday of the month. Post for public meetings in time if changed.

A. Allen requested electronic invites.

The Board VOTED unanimously to approve/accept the 2019-2020 Board Calendar.

F. Approval of Officers

VOTE

B. Schmiedicke

- a. Board Chair nominations
- b. Board Vice Chair nominations
- c. Board Secretary nominations
- d. Board Treasurer nominations

B. Appointment of Committee Chairs and Committees

- a. Governance Committee
- b. Academic Achievement Committee
 - i. Head of School Evaluation Committee
- c. Finance Committee
 - i. Audit Committee
- d. Development Committee

A. Allen made a motion to table the officers and board nominations.

M. Moore seconded the motion.

DISCUSSION

The Board VOTED unanimously to table the nominations of officers, committees, and committee chairs.

C. Review of Bylaws and Current Policies

DISCUSS/VOTE

B. Schmiedicke

A. Allen made a motion to accept/approve the bylaws and policy.

K. Dixon seconded the motion.

DISCUSSION

No discussion

The Board VOTED unanimously to accept/approved the bylaws and current policies.

D. Review of Board Candidate Resumes

DISCUSS/VOTE

B. Schmiedicke

- a. V. Ragland, Senior Vice President, Office Leader, Pinnacle Financial Partners
- b. A. McBride, Esq., Nahon, Saharovich & Trotz

A. Allen made a motion to ask Ms. Ragland and Ms. McBride to join the Board
K. Gibbs seconded the motion.

DISCUSSION

No discussion

The Board VOTED unanimously to accept/approve Ms. Ragland and Ms. McBride to the Board.

E. Board Retreat Proposed Date

DISCUSS

B. Schmiedicke

M. Moore shared August 17, 2019, 8:30 AM – 1 PM, as the date for the Board Retreat. Location is Memphis Merit Academy Charter School. Ribbon cutting will occur August 24, 2019.

**Executive Session pursuant to TCA 8-44-101 and 8-44-102 b 9 (ii)*

K. Gibbs made a motion to accept/approve the bylaws and policy.

A. Allen seconded the motion.

IV. Other Business

A. Finance Committee

DISCUSS

A. Allen

DISCUSSION

Earlier in meeting, the following were approved:

The Board VOTED unanimously to approve/accept the May Financials

The Board VOTED unanimously to approve/accept The Marston Group

**B. Facilities Task Force Updates
(Executive Session)***

DISCUSS

B. Schmiedicke

Professional Development is scheduled July 24th. The following are on track for completion: walls, lighting, plumbing and outdoor playground.

C. Governance Committee Updates

DISCUSSION

No updates

D. Academic Achievement Committee

DISCUSS

K. Gibbs

- a. Enrollment Tracker
- b. Hiring
- c. Curriculum

Discussion

Head of Schools, L. Booker, shared the following: 86.6% of full enrollment, 58% verified, including 69 families verified. 104 accepted and going through registration. Team has been calling and canvassing. Currently, there are three Kindergarten classes and one first grade class with fourteen students waitlisted for first grade. Curriculum in possession. Books ordered.

E. Development

DISCUSS

M. Welch

- Ribbon Cutting is scheduled for August 24th
- \$250,000 donation from Pyramid Peak
- All teacher supplies are being donated
- Southwest donating computers for Computer Resource Center

VI. Founder Updates

A. HOS Updates-Scope of Work Adjustments

DISCUSS

L. Booker

- a. Finance
- b. Hiring
- c. Enrollment

DISCUSSION

Renewal of contract in September

Team and Leader evaluation options including contracting with someone who is certified

VI. Closing Items

A. Adjourn Meeting

- D. Williams made a motion to adjourn the meeting
- M. Moore seconded the motion

The Board VOTED unanimously to approve the motion

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

Kathy Gibbs