



## Memphis Merit Academy Charter School

### MINUTES

#### Board Meeting

#### Date and Time

Thursday, November 19, 2020, at 5:38 PM

#### Location

Via Zoom due to COVID-19 (coronavirus)

School closed due to COVID-19 pandemic

Memphis Merit Academy Charter School

4775 American Way

Memphis, TN 38118

605-472-5474 Ext 787470

PUBLIC COMMENT AT MEMPHIS MERIT ACADEMY BOARD MEETINGS - An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Memphis Merit Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

#### Board Members Present via Zoom:

B. Schmiedicke (Brad)

A. McBride (Aurelia)

M. Moore (Melisa)

T. Barnhill (Teresa)

K. Gibbs (Kathy)

T. Prophet (Talunja)

#### MMA Staff & Support Staff Present via Zoom:

L. Booker (Lakenna)

B. McCline (Betty)

Nita Rab—Finance

#### Others Present:

None

#### I. Opening Items

A. Attendance taken and recorded. Quorum was present.

B. Call the Meeting to Order

B. Schmiedicke (Brad) called the meeting of the Board of Directors of Memphis Merit Academy Charter School to order on Thursday, November 19, 2020 at 5:41 pm via Zoom due to COVID-19. Quorum was present. No visitors from the public.



## **II. Public Comment**

### **A. Public Comment**

No Public Comment

### **B. Welcome**

## **III. Agenda**

### **A. Approval of Agenda**

T. Barnhill made a motion to approve the agenda for tonight's Board meeting. T. Prophet provided a second to the motion. The Board approved the agenda.

### **B. Approval of Minutes from Last Meeting**

T. Prophet made a motion to approve the minutes from the 10.22.2020 meeting and M. Moore provided a second. The Board approved the minutes.

### **C. Presentation of Monthly Financial Review—Nida Rab**

- Pyramid Peak will do a match donation for MMA's construction project. Cost \$25k. Pending grant application with Charter School Growth Fund. Hyde Foundation application was submitted in March; no word yet. Scenario adding 2 additional part-time staff for COVID return to the building scenario is reflected in the budget.
- T. Barnhill moved to accept the monthly financials. M. Moore provided a second. There was a roll call vote with all affirmative responses. Monthly financial report was approved.

### **D. Approval of Outstanding Contracts**

STEP contract

A. McBride made a motion to approve the STEP contract. M. Moore provided a second. Board Chair B. Schmiedicke asked for roll call vote. All affirmative votes to approve the STEP contract. STEP contract approved.

### **E. Head of School Update (L. Booker, Head of School; B. McCline)**

- School Re-entry. Shelby Co. Schools will return to school Jan. 4. MMA will follow the metrics for SCS.
- Family engagement: Gave away over 300 bags of food to the community.
- Student recruitment goals: 180 students. No openings in kindergarten or second grade due to COVID limitations/precautions. 6 families completed Intent to Enroll forms.
- Annual site visit from Shelby County Schools held virtually. Very successful; good comments. Annual report submitted ahead of the deadline.
- Board training requirements were met. Auditor meeting on 11.20.2020. Final report from audit will be available shortly thereafter.
- Rotary Club & Assisi Foundation visits.

## **IV. Other Business**



1. Board fundraising Reminder. Goals for this year:  
Each Board member to:
  - Raise \$500 within this fiscal year
  - Participate in virtual book drive by sharing list via their social media channels DONE
  - Participate in #givingtuesday campaign for MMA
2. Need for new Board members, especially Development Committee, Finance Committee, Educational Committee. T. Barnhill, M. Moore, L. Booker are working on potential members.

## V. Closing Items

### Adjourn Meeting

M. Moore made a motion to adjourn the meeting.

T. Barnhill seconded motion to adjourn the meeting.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31pm.

Respectfully Submitted,

T. Barnhill

\* 8-44-102. Open meetings -- "Governing body" defined -- "Meeting" defined. (a)All meetings of any governing body are declared to be public meetings open to the public at all times, except as provided by the Constitution of Tennessee...(ii) The provisions of this subdivision (b)(1)(E) shall not be construed to require the disclosure of a trade secret or proprietary information held or used by an association or nonprofit corporation to which this chapter applies. In the event a trade secret or proprietary information is required to be discussed in an open meeting, the association or nonprofit corporation may conduct an executive session to discuss such trade secret or proprietary information; provided, that a notice of the executive session is included in the agenda for such meeting. (iii)As used in this subdivision (b) (1) (E): (a)"Proprietary information" means rating information, plans, or proposals; actuarial information; specifications for specific services provided; and any other similar commercial or financial information used in making or deliberating toward a decision by employees, agents or the board of directors of such association or corporation; and which if known to a person or entity outside the association or corporation would give such person or entity an advantage or an opportunity to gain an advantage over the association or corporation when providing or bidding to provide the same or similar services to local governments; and (b)"Trade secret" means the whole or any portion or phrase of any scientific or technical information, design, process, procedure, formula or improvement which is secret and of value. The trier of fact may infer a trade secret to be secret when the owner thereof takes measures to prevent it from becoming available to persons other than those selected by the owner to have access thereto for limited purposes.